

Program Leader for Summer Day Camp (\$18-20/hr)

About Donald E. Scott Colorado Adventure Point

Colorado Adventure Point or CAP is an educational, recreational, and creative-focused activity center that provides programming from birthday parties and summer camps to archery and welding classes. CAP is currently looking to add to our team by hiring Program Leads and Aides to run our STEAM and Technology based summer camps.

<https://coloroadventurepoint.org/community-programs/summer-camp/>

Qualifications

• 18 years or older • Provide verification letter detailing experience working directly with school-age children in such areas as Sunday school, Scouts, sports, or babysitting. 460+ hours is needed. It is a plus if you have experience with STEM or Technology programming. Must be able to pass a background check from the TRAILS database, CBI and the FBI

Each Verification Letter must include the following:

- Ages of children worked or volunteered with
- Total number of hours worked directly with children
- Start and end dates of paid or volunteer work
- Duties performed
- Name, title, and contact information of person providing the Verification Letter
- Signature of the person providing the Verification Letter

Daily Responsibilities

- Group management, problem-solving, and conflict resolution.
- Deliver interactive and educational/artistic activities, youth development, academic enrichment and arts.
- Possess oral, auditory, and written communication skills appropriate for interacting with both children and adults.
- Implement the daily administrative, program related, and supervisory responsibilities.
- Adapt to changing circumstances.
- Under the direction of the Team Lead, the Program Leader is responsible for delivering the program. (This includes behavior management and safety of the program participants.)
- The Program Leader will deliver professional customer service and relationship building skills to create a welcoming environment at CAP.
- Ensure that all supplies and equipment are well maintained.
- Assist the Program Director with providing effective communication to parents and developing a working relationship with parents.
- Ensure on-going cleanliness of all facilities used by the program.
- Act responsibly and be a positive role model for staff, parents, and children.
- Follow and enforce all CAP procedures and policies, including: personnel guidelines, safety guidelines, facility access procedures, and program policies.
- Carry out emergency plans as necessary.

- The job requires the ability to stand for extended periods, kneel, reach, bend, and lift objects weighing in excess of 25 lbs.
- The noise level in the work environment may be moderate to high.
- Engage in active listening with program participants in order to build relationships, understand individual's goals and interests, and take the initiative to ensure the camper has a positive experience.

Details

Shifts vary between 7:30am and 5:30pm M-F. Part-time and full-time summer seasonal positions are available up to 40 hours a week. Staff training will take place May 27th-30th. Camp runs June 2nd through Aug 8th. No camp will be running the week of June 30th-July 4th.

Benefits

This position pays \$18-20 an hour depending on experience. Discounted camp for children of employees and paid training.

How to Apply

Please send a brief email introduction and your resume to claudia.rodriguez-ortega@scouting.org